

# PigCHAMP Online User Guide For Microsoft® systems



The world's most powerful pork production software now available anywhere you have an internet connection on any computer and/or tablet.

## Things to know before you start:

- Able to use computers and/or tablets with PigCHAMP Online;
  - Microsoft®: Any version of Windows XP or higher; excluding XP home
  - Mac OS Version 10.4.9 or higher
  - Tablet: Any operating system
- For devices other than Microsoft® please download and refer to the instructions provided for Mac and Tablet installations. [PigCHAMP Mac or Tablet instruction download](#)
- Need Internet connection greater than 56KB/sec; broadband recommended
- Multiple users can access concurrently with purchase of additional passwords
- Can e-mail reports directly from the program no matter the device

## Getting Connected:

1. For Microsoft® users download and install the PigCHAMP Online Access Program from the link provided in your purchase confirmation e-mail or click on link provided [PigCHAMP Download Site](#)
2. Once the download is completed; double click on the PigCHAMP Online icon or RDP on the desktop
3. Use the username and password provided by PigCHAMP to log on
  - Once logged in, PigCHAMP Online Access Program will save your username
  - You will be required to change your password; the new password will be used for your log in
4. Now able to access your PigCHAMP program

## Starting PigCHAMP Session:

1. Once logged in, Double click on the PigCHAMP icon on the desktop
2. Accept the PigCHAMP Online Licensing Agreement
3. Once you accept the agreement, you will be taken to the PigCHAMP sign on screen
4. Sign in to PigCHAMP using the username and password provided by PigCHAMP
  - If you have access to multiple databases, select the database name you wish to access prior to sign in.
5. Once logged in it is recommended that you change your programs SYSADMIN password and setup any additional users

## Ending PigCHAMP Session:

1. Close the PigCHAMP program by clicking on the lower red X in the upper right corner
2. Click on the top Start button in the lower left corner of the screen and choose Log off
  - PigCHAMP Online sessions will be terminated after 2 hours of idle time



## E-mail Setup for PigCHAMP Online:

In order for users to email reports directly from the PigCHAMP Online program follow the below steps;

1. Log into the PigCHAMP program as SYSADMIN
2. On the menu bar, choose Settings > User Preferences > Click on Email in the left pane
3. Click on SMTP Email Server on the right pane
  - o SMTP Server: 127.0.0.1
  - o SMTP Port: 25
  - o Locked box: checked
4. Set up Email Credentials for each user or request users to setup their own

## Saving Files from PigCHAMP Online:

Saving report PDF files, CSV (excel) files for small data trace lists or summary data follow steps below;

1. Select to save the PDF or CSV file using the option provided within the PigCHAMP program
2. When given the option to “save as” you will be selecting to save to your local computer
3. Locate and select your local computer listed on the left-hand pane
  - o Appears as C on LOCAL-PC; where LOCAL-PC is the name of your personal computer
4. Select the directory where the file will be saved; select the save button

## Exporting Files and Transferring from PigCHAMP Online:

For large files that need to be exported or saved such as mobile data files (hsf), farm data files (PCF4) and whole farm reports (PDF & CSV) follow the steps below;

1. Save file to Libraries > Documents folder on the network; once saved transfer the file to your personal computer
2. Start Windows Explorer from the PigCHAMP Online desktop
3. Locate your local computer listed on the left-hand pane
  - o Appears as C on LOCAL-PC; where LOCAL-PC is the name of your personal computer
4. Select the file located in Libraries > Documents folder
5. Drag and drop the file to your local computer; this will move the file from the PigCHAMP Online Documents folder to your computer

## Transferring PigCHAMP Mobile Files to PigCHAMP Online:

For PigCHAMP Mobile users importing the Herd Transaction Files (HTF) into PigCHAMP Online use the following instructions;

1. Save the HTF file to a folder on your C drive; once saved transfer the file to PigCHAMP Online
2. Start Windows Explorer from the PigCHAMP Online desktop
3. Locate your local computer listed on the left-hand pane; select the HTF file
  - a. Appears as C on LOCAL-PC; where LOCAL-PC is the name of your personal computer
4. Drag and drop the HTF file to Libraries > Documents folder; this will move the file from your computer to PigCHAMP Online Documents
5. To import the HTF file into your farm please follow instructions provided in the Mobile user guide

If you have any questions about PigCHAMP Online, please contact PigCHAMP Customer Support at [techsupport@pigchamp.com](mailto:techsupport@pigchamp.com) or toll-free at 866.774.4242 ext. 64 during regular business hours.

