

Updating PigCHAMP Standard

Short Description:

Updating your PigCHAMP software to a newer version is free to all customers with an active account. Follow the instructions below to update your PigCHAMP Program

Things to know before you start:

- All computers that exchange data such as backup or pcf4 files need to be updated to the same version/build
- Always perform a backup of your data <u>before</u> and <u>after</u> running the update/upgrade.
- Recommend exporting out a custom reports PCR file prior to the update/upgrade.
- You may be required to re-license if updating from earlier PigCHAMP versions.
- PigCHAMP Mobile users, verify all mobiles are synchronized and the data has been imported. Discontinue use of the mobiles until after the update/upgrade, at which time you will need to export and sync the mobiles with a new HSF

Preparation and Backup:

- 1. In PigCHAMP, verify which edition of the program you are using by going to Help > About
 - a. In the upper right-hand corner, you will see either Standard or Enterprise.
 - b. If Enterprise edition, please refer to Updating PigCHAMP Enterprise instructions on http://www.pigchamp.com/Downloads.aspx
- 2. Download PigCHAMP Standard Edition update; http://www.pigchamp.com/downloads
- 3. Backup your PigCHAMP database prior to installing the update using the PigCHAMP Backup and Restore Utility.
 - a. Make sure the PigCHAMP program is closed
 - b. Go to Start> All Programs> PigCHAMP> Backup and Restore Utility
 - c. Sign in using the same user name and password you use to log into the PigCHAMP Program
 - d. Click on the Backup button; choose a location to save the file and click Save



Installation Process Standard Version:

Locate directory the program was downloaded to.

- 1. Double click on the setup.exe file, the PigCHAMP setup wizard will begin. Select Next
- 2. When prompted read license agreement and select "I accept" then Next
- 3. Keep the default settings throughout the Setup Wizard process by selecting Next.
- 4. When prompted select Install to begin
- 5. Once the update completes you may be prompted to restart your computer
- 6. If you updated from Care 3000 (Version 3.4.3) you will need to relicense by selecting the send/receive button provided on the licensing screen the first time you open the program.
 - a. Those updating from PigCHAMP (Version 4.5.4) will not need to relicense.
- 7. Make a Backup of your PigCHAMP program (refer to Preparation and Backup)

If you have any questions about the update, please contact PigCHAMP Customer Support during our regular business hours Monday – Friday 8 AM to 5 PM (CST).

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